



SUTTON COLDFIELD GRAMMAR SCHOOL FOR GIRLS

APPLICATION FOR FREE SCHOOL MEALS

You may print this forms and complete it manually.
Or, you may save it to the hard drive on your PC and complete this form online.
Place the cursor in the shaded area and start typing. Use the TAB key to move from one field to the next. Insert your responses, print the form and sign it where required.

You will qualify for free school meals if you or your partner are receiving:

- Income Support (IS)
- Income Based Job Seekers Allowance (IBJSA)
- Support under part VI of the Immigration and Asylum Act 1999, or
- Child Tax Credit, provided they are not entitled to Working Tax Credit and have an annual income, as assessed by Her Majesty’s Revenue & Customs that does not exceed £16,190
- An income related employment and support allowance (irESA) (this benefit was introduced on 27 October 2008)
- Guarantee element of State Pension Credit
- Working Tax Credit run-on – paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit

To apply please complete and return this form to the School Office and at the same time provide evidence of entitlement to any of the above.

School		
Your Address		
Postcode		Home Tel. No.
You and Your Partner’s details	Your Details	Partner’s Details
Title	Mr Mrs Ms Miss	Mr Mrs Ms Miss
Surname/Family Name		
Other Names		
Date of Birth		
National Insurance Number		
Do you or your partner receive Income Support or Income Based Job Seekers Allowance or irESA?	Yes	No (you will not be entitled to free meals)
AND/OR: Child Tax Credit (CTC) ONLY (no working tax credit) – gross income of no more than £16,190	Yes	No (you will not be entitled to free meals)
AND/OR: Support under Part VI of the Immigration and Asylum Act 1999	Yes	No (you will not be entitled to free meals)

AND/OR: Guarantee element of State Pension Credit	Yes	No (you will not be entitle to free meals)
APPLICATION FOR FREE SCHOOL MEALS (continued)		
Children living with you who go to school		
Full Name	Sex	Date of Birth
Declaration: If you give false information you could be prosecuted		
<ul style="list-style-type: none"> • As far as I know the information I have provided is complete. • I agree that you may make any enquiries to check the information that I have provided. • I will tell you at once if my circumstances, income or savings change. • I will tell you at once if there is any change in the circumstances or income of the people living in my household. 		
Your signature	Date	

Once your application has been assessed, you will formally be notified of the decision in writing within 7 working days.

This documentation is treated in accordance with The Data Protection Act 1998.