



# Sutton Coldfield Grammar School for Girls

February 2018

Dear Parent/Carer,

Trip to New College, Oxford – Year 12  
Monday 9<sup>th</sup> July 2018

It is my pleasure to inform you that your child has been selected to visit New College, Oxford on Monday 9<sup>th</sup> July 2018 for an insight into the university experience. As you know from my earlier correspondence, students from Year 12 will take part in tailored sessions led by academics from the University of Oxford; they will also have the chance to speak with current undergraduates as part of a Q&A session. We hope that this opportunity will provide students with a clear understanding of the university experience as they begin the UCAS application process.

Travel to and from New College, Oxford will be by coach. We will leave school at approximately 9:00am and return by 3:30pm. The cost for the trip is £12.50. This includes travel to and from New College, lunch will also be provided.

All contributions are on a voluntary basis, however if there are insufficient funds to cover the cost of these activities, they will not be able to go ahead. Students in receipt of the 16-19 Bursary should speak to Miss Harper regarding payment. Financial assistance forms are available from the Business Office for consideration of other financial support. Where students usually have spare medication kept in school, they should have their medication *with them* while on a school trip (eg inhaler, epi pen etc).

Reply slips should be returned to the Business Office, indicating your method of payment and confirming, if applicable, whether or not your child is entitled to bursary payments or you intend to apply for financial assistance.

The preferred method of payment is via our online system. Cheques are still accepted but we are unable to accept cash. Cheques should be made payable to Sutton Coldfield Grammar School for Girls. If payment is by cheque, please place the cheque in a sealed envelope labelled with your child's name, form group and 'Trip to New College, Oxford – Year 12'. The deadline for payments is Friday 2<sup>nd</sup> March. (Please note that failure to pay by this date may result in your child's place being given to a student on the reserve list.)

If you have any queries, please do not hesitate to contact us.

Yours faithfully,

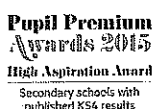
Dr S. May (UCAS Early Entry Coordinator)

Headteacher: Dr Barbara Minards

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Trip to New College, Oxford – Year 12 (Monday 9<sup>th</sup> July 2018)

Student Name: \_\_\_\_\_

Form: \_\_\_\_\_

I give permission for my child to participate in the above trip and (please tick as appropriate):

I have paid £12.50 online

I enclose a cheque for £12.50

My child receives the bursary

I enclose a financial assistance form

Parent/Carer Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Reply slip to be returned to the Business Office by Friday 2<sup>nd</sup> March