



SUTTON COLDFIELD GRAMMAR SCHOOL FOR GIRLS

HOMEWORK POLICY

Date: May 2023
Revision Date: May 2025

Introduction

Homework is work that is set to be completed outside timetabled lessons. It enables students to develop study skills. Homework provides the opportunity for students to demonstrate their understanding, enhance their learning, prepare them for new learning and as such, is an integral part of the curriculum.

To support those students who might need a quiet space to work, the library is available as a study space until 4.30pm each day and students have access to the computer rooms during lunchtimes.

Expectations

- All homework will be recorded on Teams.
- Homework will include details of the work being set and the date by which the work is due to be completed.
- To enable students to balance their time between homework and other activities, there will be at least three school days between homework being set and when it is due.
- Some homeworks will be designed specifically to develop students' revision skills and will include activities that scaffold learning for assessments.
- In the two weeks leading up to school examinations, no homework will be set, enabling students to plan their own revision.
- Year 7/8/9 teaching groups will be issued homework timetables specifying the day that homework will be set for each subject.
- For Year 10/11 GCSE teaching groups, individual teachers will specify the day each week that homework will be set for their classes.
- Year 12/13 students will be set independent work more frequently. Students have timetabled study periods in addition to their A-Level lessons.

Homework		
Year 7/8/9	30 to 40 minutes per subject per homework	
Year 7 September	Weekly	English Maths Science French
	No Homework	All other subjects
Year 7 October onwards	Weekly	English Maths Science French Art
	Fortnightly	Geography History RS Computing DT/Food/Textiles
	No Homework	Drama Music PE PSHE
Year 8/9	Weekly	English Maths French Spanish Art
	Fortnightly	Biology Chemistry Physics DT/Food/Textiles Geography History RS Computing
	No Homework	Drama Music PE PSHE
Year 10/11	45-60 minutes per GCSE subject per week	
Year 12/13	3-5 hours per A-Level subject per week	

Roles and Responsibilities

Subject Teacher

- Inform students about homework on the day it is set in addition to recording homework details on Teams.
- For Year 7/8/9 classes, set homework on the day specified in the homework timetable for each teaching group.
- For Year 10/11 GCSE groups, communicate to classes in September the day that homework will be set each week.
- For all classes, allow at least 3 school days between work being set and the day by which it needs to be completed.
- Set the departmentally agreed revision homeworks to support students preparing for assessments.
- Monitor completion of homework, offering support to students who are experiencing difficulties in completing their work.
- Where work is not completed on time, record a negative on Sleuth, in line with the Behaviour Policy.
- Consider each student's completion of homework to inform judgements provided in Progress Reviews.

Head of Department

- Ensure appropriate homework is being set by subject teachers and that it is in line with homework timetables where appropriate.
- Ensure the subject specific revision homeworks are in place that they are being set by all teachers in advance of assessments.
- Follow up concerns raised by subject teachers regarding students and homework.

Head of Year

- Monitor referrals raised by Heads of Department and intervene where concerns are raised about individual students across several subjects.
- Where needed, clarify whole school expectations and offer support to students in improving organisation.

Student

- Check Teams to confirm the details of all homework set.
- Ensure that homework is completed to the best of their ability, and by the deadline.
- Contact the class teacher about any difficulties with completing work before the deadline.

Parent/Carer

- Provide an appropriate environment conducive to learning.
- Can log into the Satchel (Show My Homework) Parent App to see the homework that has been set.
- Contact school via email or telephone with any concerns relating to homework, including whether there are any issues accessing Teams.

INITIAL EQUALITY IMPACT ASSESSMENT FORM

Name of policy/activity/project:

Homework Policy

Is this a new or an existing policy/activity/project?

Existing policy updated

Scope/timescales for project or activity (including review date):

Approved in May 2023. To be reviewed in May 2025

Policy/project lead and Author of Equality Impact Assessment:

Mrs C James, Deputy Headteacher

Outline of main aims of this activity/policy/project:

To provide guidelines for all members of the school community about the school's expectations with regard to homework.

Who will benefit/be affected by this policy/activity?

Students, staff and parents/carers of Sutton Coldfield Grammar School for Girls students

If an existing policy/activity, do you have any data of use by or impact on different groups which may raise concerns over an equality impact?

No concerns

Does the activity have the potential to impact differently on groups due to a protected characteristic (eg race/ethnicity, gender, transgender, disability, religion & belief, age, sexual orientation, maternity/paternity) for:

(a) Students and members of the community? (eg The Governing Board, students, contractors, visitors, hirers of the premises, agency staff, suppliers etc). Which groups are likely to be affected?

No

(b) Employees?

No

Does this activity make a positive contribution to the School's general or specific duties under the Equality Act 2010? If yes, please detail.

Yes – the Policy applies to all students equally

Having reviewed the potential impact of the policy/activity listed above, **I believe a full impact assessment is required / NOT required** (delete as applicable with justification below)

Full impact assessment is not required.

Justification: The policy is of equal benefit to all students, regardless of gender, race, religion, sexual orientation etc.

Name: Mrs C James / Mr M Nott

Date: May 2023