



# **SUTTON COLDFIELD GRAMMAR SCHOOL FOR GIRLS**

## **PROVIDER ACCESS POLICY**

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Pupil entitlement**

All pupils in Years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events; and
- to understand how to make applications for the full range of academic and technical courses.

### **Management of provider access requests**

#### **Procedure**

A provider wishing to request access should contact:

Michelle Lucas – Assistant Headteacher: Character Development & Careers Leader

Telephone: 0121 354 1479      Email: [mlu@suttcold.bham.sch.uk](mailto:mlu@suttcold.bham.sch.uk)

#### **Opportunities for access**

A range of events integrated into the school careers programme will offer providers an opportunity to come into the school to speak to pupils and/or their parents/carers.

Please contact our Careers Leader using the contact details above to identify the most suitable opportunity for you.

### **Premises and facilities**

The school will make the hall, classrooms or social space available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature which will be added to the collection in Room 30. These resources are available to all students at lunch and break times.

### **Approval and review**

Approved by the Welfare and Access Committee of the Governing Board

**Next review: November 2024**